



SEND Information Report (School Local Offer)

June 2016

<p>1. How does Bernards Heath Infant and Nursery School know if children/young people need extra help?</p>	<p>We know that children need help when:</p> <ul style="list-style-type: none"> ➤ Concerns are raised by staff, parents, carers or a previous setting. ➤ The child is not making the progress we expect. ➤ Observations and discussions with parents and staff concern us. ➤ We observe a change in a child's behaviour, self-esteem or friendships.
<p>What should I do if I think my child may have special educational needs?</p> <ul style="list-style-type: none"> ➤ Talk to your child's class teacher. <p>After that, the teacher might ask Mrs Griffin our SENCO to make an appointment to talk to you. If appropriate, Mrs Griffin may refer you to another specialist linked to our school. The school's SEND policy can be found on our website here: http://bernardsheath.herts.sch.uk/wp-content/uploads/2016/09/BHINS-SEN-Policy-Mar-2016.pdf</p>	
<p>2. How will Bernards Heath Infant and Nursery School staff support my child?</p>	<ul style="list-style-type: none"> ➤ Through quality first teaching in all classes. Teachers continually assess children's progress through daily observation, marking, feedback and more formal assessment. ➤ Each child is tracked using a variety of tools that enable teachers to check that they are making progress in line with the expectations for their age group. ➤ If a child has needs related to more specific areas of their education, e.g. phonics, handwriting or numeracy then they may become part of a small focus group. Interventions are regularly reviewed by all involved to establish the effectiveness of provision and to inform future planning. These interventions are recorded on the class provision map. ➤ Parents are kept up to date with progress by the class teacher. ➤ Pupil Progress meetings are held each term. This is a meeting where the class teacher meets with the Senior Leadership Team and Mrs Griffin to discuss the progress of children in their class. ➤ Occasionally a child may need more expert support from an outside agency such as

	<p>The Links (Behaviour Support Team), Educational Psychologist or a Specialist Speech and Language Therapist. A referral will be made, with your knowledge and consent and parents are kept up-to-date with outcomes and progress.</p>
<p>3. How will I know how my child is doing?</p>	<ul style="list-style-type: none"> ➤ Through Parent Teacher Consultations ➤ Informal meetings with the class teacher / SENCO at the end of the day (as appropriate) ➤ Annual end of year report ➤ Regular Additional Support Plan Reviews ➤ Annual review for children with a Statement of Educational Needs/EHCP.
<p>4. How will the learning and development provision be matched to my child's needs?</p>	<ul style="list-style-type: none"> ➤ A child's needs will be assessed and staff and parents work together to plan what is required to help the child progress and develop.
<p>5. What support will there be for my child's overall wellbeing?</p>	<p>The school offers a variety of pastoral support for children who are encountering difficulties. These include:</p> <ul style="list-style-type: none"> ➤ Members of staff know their classes well and are well placed to talk and support the children in their emotional and social development. ➤ Occasionally a child may need more expert support from an outside agency. We currently have some provision for individual and group work (nurturing), counselling and mentoring. Parents would be informed and their consent requested. <p><u>Children with Medical needs</u></p> <ul style="list-style-type: none"> ➤ If a child has an ongoing medical need a Care Plan is compiled with those involved with the child. ➤ Relevant staff have first aid training certificates and other medical training as necessary to support children at school.
<p>6. What specialist services and expertise are available at or accessed by the school?</p>	<p>At times it is necessary to consult with outside agencies to receive specialised advice. Agencies used by the school include:</p> <ul style="list-style-type: none"> ➤ Education Psychologist ➤ Speech and Language Therapist ➤ Physiotherapists & Occupational Therapist

	<ul style="list-style-type: none"> ➤ Advisory Teachers for Speech & Language Communication Disorders, Visual & Hearing impairment ➤ School Nurse
<p>7. What provision does the school make for Children Looked After?</p>	<ul style="list-style-type: none"> ➤ The school has a designated CLA person who attends regular training given by Virtual Schools and is a link between the school, foster family and HCC. Excellent communication is a very important part of this role. ➤ Recently adopted children and their families are still able to access Virtual Schools support. ➤ A local Adoption Support Service Advice Line is available Mon - Fri 9.30am - 12.30pm on 01438 844488 ➤ The school has a separate Children Looked After Policy which is available on our website - http://bernardsheath.herts.sch.uk
<p>8. What training have the staff, supporting children and young people with SEND, had or are having?</p>	<ul style="list-style-type: none"> • Training is on-going depending on the needs of the children and staff working with them. • All staff have had Hertfordshire Steps 'Step On' training • Our SENCO has trained in Elklan, a speech and language support. • 4 members of staff trained to assess and implement Smart Moves for individual and small groups of children helping them develop their gross motor skills. • Other recent training has included 'Working with children with Down Syndrome', 'Strategies for working with children on the Autistic Spectrum' and 6 teaching assistance have attended courses for reading and writing at the Windermere specific learning base for dyslexia.
<p>9. How will you help me to support my child's learning?</p>	<p>The school has an 'open door' policy where parents are welcome to discuss their child with staff.</p> <ul style="list-style-type: none"> ➤ All parents receive regular Learning Previews. ➤ Parents are informed if a child is having extra help at school and how they can support this at home. ➤ The school leads parent workshops to

	explain methods used in teaching key subjects.
10. How will I be involved in discussions about and planning for my child's education?	<ul style="list-style-type: none"> ➤ Parents of children with Additional Support Plans are invited into school regularly to review success and next steps. Their contributions are very important.
11. How will my child be included in activities outside the classroom including school visits?	Activities and school visits are planned for all children. Risk Assessments are written and procedures are put in place to enable all children to participate. Where appropriate 1:1 ratios may be used and parents asked to accompany the classes.
12. How accessible is the school environment?	<ul style="list-style-type: none"> ➤ All areas of the school can be accessed. ➤ All steps are made visible with yellow marking. ➤ The school has a dedicated disabled parking. ➤ Signs clearly show visitors where they need to go to access the school building.
13. Who can I contact for further information?	<ul style="list-style-type: none"> ➤ Your first contact is your child's class teacher. ➤ Mrs Griffin is our Special Educational Needs Coordinator (SENCO). ➤ The Head Teacher is Mrs Rimmer.
14. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?	<p>Strategies are in place to enable the children's transition to be as smooth as possible. These include:</p> <ul style="list-style-type: none"> ➤ Discussion between previous or receiving schools prior to the children joining/leaving. ➤ Planned visits to pre-school settings and Bernards Heath Junior School as and where appropriate. ➤ Annual transition day when all children at Bernards Heath Infant and Nursery School meet their new teacher and teaching assistant. Some children have more intensive transition plans as appropriate.
15. How are the school's resources allocated and matched to children's special educational needs?	<ul style="list-style-type: none"> ➤ The SEN budget is allocated each financial year. The money is used to provide additional adult support or resources dependant on need.

	<ul style="list-style-type: none"> ➤ Provision maps are updated termly and provision is adapted as needs change. ➤ The school works in close liaison with appropriate agencies such as Occupational therapists to ensure specialist aids are provided to meet individual needs.
<p>16. How is the decision made about how much support my child will receive?</p>	<ul style="list-style-type: none"> ➤ The decision is made through continual assessment of how your child is progressing, what type of support your child needs and advice given by outside agencies. ➤ It is our aim to develop the independence of all children and no child will receive full-time support from the same adult. ➤ Occasionally children with exceptional needs receive specific funding for specialist equipment or support that is outside the school's annual budget.
<p>17. How can I find information on the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?</p>	<ul style="list-style-type: none"> ➤ Local Authorities and schools are required to publish and keep under review information about services they expect to be available for the children and young people with Special Educational Needs (SEN) aged 0-25. This is the 'Local Offer'. The intention of the Local Offer is to improve choice and transparency for families. It is also an important resource for parents in understanding the range of services and provision in the local area. ➤ Improving outcomes for children and Young People with autism is one of the work-streams on the Hertfordshire County Council new SEND Strategy 2015 - 18. ➤ The Hertfordshire Local Offer can be accessed at http://www.hertsdirect.org/localoffer and further information can be obtained by contacting localoffer@hertfordshire.gov.uk ➤ Further useful information can be found on the St Albans, Harpenden and Villages DSPL site: http://www.dspl7.org.uk