Bernards Heath Infant and Nursery School

Charging and Remissions Policy

Review Date:	Novber 2025
Next Review Date:	November 2026 (annual review)
Reviewed by:	Hannah Rimmer

Bernards Heath Infant and Nursery School

Charging and Remission Policy

Purpose and Reasoning

The purpose of this policy is to set out the school's charging and remission procedure for school activities.

Aims and Principles

The Governors ensure that all pupils have access to all areas of school life in curriculum time, regardless of their parents/carers ability to pay. The school may charge for activities outside of school hours where these are not a necessary part of the Foundation Stage and National Curriculum.

Charging

The Head teacher or governors may ask parents for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours
- School equipment
- School funds generally

The contribution must be genuinely voluntary and the pupils of parents who are unable or unwilling to contribute will not be discriminated against. Where there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall then it will be cancelled.

Any profits made by the school from providing facilities or services will be re-invested in the school or the services.

Remissions

At the end of each school visit where parents have made contributions to meet the costs, if there is a surplus of more than 5% or a cancellation, a refund will be offered to the parents. The school will round the refund to the nearest £ as appropriate. Where there has been an option to pay for more than one visit, for example, so another child can attend and surplus funds have been accrued these funds will be spent on resources/enrichment for the year group before the end of the academic year.